



City of Granite Shoals
2221 N. Phillips Ranch Road
Granite Shoals, TX 78654
830-598-2424 office • 830-598-6538 fax

PLAT/REPLAT APPLICATION

Date: _____

Please print all the following information and complete the **entire** application.

Applicant's Name: _____ Phone: _____

Email: _____

Mailing Address: _____ State: _____ ZIP: _____

Property Owner's Name: _____ Phone _____

Email: _____

Mailing Address: _____ State: _____ ZIP: _____

Replat Situs Address: _____

Surveyors' Name: _____ Phone _____

Email: _____

Mailing Address: _____ State: _____ ZIP: _____

Legal Description of Property: Lots: _____ Block: _____ Subdivision: _____

Property Zoning: _____ Purpose of Plat/Replat: _____

Applicant/representative (surveyor) **must** attend the scheduled Planning and Zoning Commission and City Council meetings to present all Standard Replats (5 or more lots)

Replat Fee Schedule: 1-4 lot(s) \$150, 5 or more lots \$250

The following must be submitted with this application:

1. Appropriate fee for replat
2. Tax certificate showing legal ownership
3. PEC release of easement(s)
4. Title and label; the plat shall be labeled clearly and state that it is a "plat" or "replat"
5. **Standard Replat:** (8) 18" x 24", (1) 11" X 17" and (1) 8-1/2" X 11" copies of plat or replat for review, (2) 18" X 24" copies signed and notarized for city officials' signatures upon approval. Completed paperwork must be in the Friday, 10-days prior to scheduled Planning and Zoning meeting by 5 p.m. The 8 copies for review must show building setbacks (street to street or waterfront), public utility easements, structures including overhangs, retaining wall(s), flat work, any improvements.
6. **Minor Replat:** (2) 18" x 24" copies signed and notarized, (1) 11" X 17" and (1) 8-1/2" X 11" copies of the plat or replat for review. Signed copies are to be ready for approval by the City Manager.
7. **Standard** replat shall have **Signature** lines for the P & Z Chairman, Mayor and City Secretary to Attest. **Minor** replat shall have **Signature** lines for the City Manager and City Secretary to **Attest**.

Owner statement (if the applicant is not the owner) I HEREBY CERTIFY THAT THE APPLICANT LISTED ABOVE IS AN AGENT FOR ME IN THE MATTERS PERTAINING TO THIS PLAT/REPLAT APPLICATION.

Owner's Signature

Applicant's Signature

Date